



1111 Franklin Street
Oakland, California 94607-5200
Phone: (510) 987-9074
Fax: (510) 987-9086
<http://www.ucop.edu>

July 9, 2015

CHANCELLORS
LAWRENCE BERKELEY NATIONAL LABORATORY DIRECTOR
MEDICAL CENTER CHIEF EXECUTIVE OFFICERS
INTERIM VICE PRESIDENT--AGRICULTURE AND NATURAL RESOURCES

Copyright and Fair Use Policy

Dear Colleagues:

Attached is the revised University of California Copyright and Fair Use Policy. This policy replaces the UC Policy on the Reproduction of Copyrighted Materials for Teaching and Research. The Copyright and Fair Use Policy asserts and clarifies the University's support for the fair use of scholarly and educational material as permitted in U.S. Copyright Law and is aligned with the needs of the administration, faculty, staff, and students. A detailed guidance website has been developed to assist with Copyright and Fair Use questions, and it can be found at <http://copyright.universityofcalifornia.edu>.

The policy was revised by the Standing Subcommittee on Copyright and a subcommittee of the Systemwide Library and Scholarly Information Advisory Committee. The policy also went through an extensive systemwide consultation and review process, including two comment and review periods.

The Copyright and Fair Use Policy will be published online at <http://policy.ucop.edu/>, and is effective as of the date of this letter.

Yours very truly,

A handwritten signature in blue ink that reads "Janet Napolitano".

Janet Napolitano
President

Attachment

cc: Division Leaders
Chief Human Resources Officers
Universitywide Policy Office



Copyright and Fair Use

Responsible Officer:	Vice Provost – Academic Personnel and Programs
Responsible Office:	AP – Academic Personnel and Programs
Issuance Date:	July 9, 2015
Effective Date:	July 9, 2015
Last Review Date:	May 20, 2015
Scope:	This policy applies to all UC employees, including faculty, and other academic appointees, and students

Contact:	Joanne Miller
Title	Library Planning Analyst
Email:	Joanne.Miller@ucop.edu
Phone #:	(510) 587-6141

I. POLICY SUMMARY

To fulfill its teaching, research, and public service mission, it is the policy of the University of California to encourage the broad dissemination and use of information in accordance with copyright law. The University will defend its employees who use copyrighted materials in an informed, reasonable, and good faith manner, and within the scope of their University employment.

TABLE OF CONTENTS

I. POLICY SUMMARY _____	1
II. DEFINITIONS _____	2
III. POLICY STATEMENT _____	2
IV. COMPLIANCE / RESPONSIBILITIES _____	2
V. REQUIRED PROCEDURES _____	3
VI. RELATED INFORMATION _____	3
VII. FREQUENTLY ASKED QUESTIONS _____	3
VIII. REVISION HISTORY _____	4

II. DEFINITIONS

N/A

III. POLICY STATEMENT

Faculty, staff, and students of the University of California use materials created by others for teaching, learning, research, or public service. The University encourages the appropriate use of such materials within the scope of copyright law.

As described in the U.S. Constitution, the purpose of copyright is to “promote the Progress of Science and useful Arts.” Copyright owners are granted certain exclusive rights to their works for a limited time, including the right to reproduce, modify, distribute, display, and publicly perform their works. Because these rights are exclusive, such creators may prohibit others from using their works without permission in many circumstances.

Copyright law in the U.S. includes a number of exceptions to copyright owners’ exclusive rights. The most flexible of these exceptions is “fair use.” Fair use allows people and organizations to reproduce, modify, distribute, display, and publicly perform works created by others in certain circumstances and for certain purposes, including criticism, comment, news reporting, teaching, scholarship, or research. In addition to the purpose and character of the proposed use, fair use requires consideration of the nature of the copyrighted work, the amount and substantiality of the portion of the original work used, and the effect of the use upon the potential market for (or value of) the copyrighted work.

Determining whether fair use applies can be complex and is generally handled on a case-by-case basis. The University will provide general guidance and resources for faculty and others to aid their understanding of copyright and help them follow the law.

Members of the University community are encouraged to review the copyright and fair use guidelines available on the University's copyright website (<http://copyright.universityofcalifornia.edu>), among other resources, and to contact their campus librarians, campus counsel office, or the Office of General Counsel if further advice is needed.

In the unlikely event of a copyright infringement claim, the University will defend its employees who acted within the scope of their University employment and who made use of the copyrighted work at issue in an informed, reasonable, and good faith manner. The University will do so to the greatest extent provided under the relevant laws and policies.

The University believes that the right of all employees and students to access and share copyrighted works within the scope of the fair use doctrine is paramount for the promotion of academic freedom, creative expression, education and instruction, and ultimately, the full participation by all members of society in furthering the pursuit of knowledge. The University encourages respect for the rights of copyright owners as well as the thoughtful invocation of fair use principles within the bounds set forth in copyright law to support those goals.

IV. COMPLIANCE / RESPONSIBILITIES

N/A

V. REQUIRED PROCEDURES

See the UC Copyright Website: <http://copyright.universityofcalifornia.edu>

The University encourages all members of the University community to review the information on this website, and to contact their campus librarians, campus counsel office or the Office of General Counsel when further advice is needed.

VI. RELATED INFORMATION

Related Policies:

UC Copyright Ownership Policy (<http://policy.ucop.edu/doc/2100003>)

Ownership of Course Materials Policy (<http://policy.ucop.edu/doc/2100004>)

UC Academic Senate Open Access Policy
(<http://osc.universityofcalifornia.edu/open-access-policy/>)

Digital Millennium Copyright Act Guidelines (<http://policy.ucop.edu/doc/7000472>)

Other Information:

UC Copyright Website (<http://copyright.universityofcalifornia.edu>)

“Thinking Through Fair Use,” University of Minnesota Libraries
(<https://www.lib.umn.edu/copyright/fairthoughts>)

“Fair Use Evaluator, American Library Association
(<http://librarycopyright.net/resources/fairuse/>)

VII. FREQUENTLY ASKED QUESTIONS

N/A

VIII. REVISION HISTORY

July 9, 2015 - This revised version was issued with guidelines available on the UC Copyright Website.

April 29, 1986 - This policy was originally issued with pages of attached guidelines.