

Position Summary

Employee Details

Employee First Name:

Employee Last Name:

Open Position

Employee ID:

Classification

Payroll Title:

INTELLECTUAL PROPERTY MGR 2

Payroll Title Code:

0372

Job Group:

A0B

Overtime Eligible:
(FLSA)

Exempt

Employee Relations Unit:
(Bargaining Unit)

99

Representation:

Uncovered

Salary Grade:

MSP28

Position Description

Position Number:
(Assigned when added to Library)

02005921

Dept:

TECHNOLOGY TRANSFER CENTER - 061801

Position:

DIRECTOR/EXECUTIVE DIRECTOR INNOVATION ACCESS

HEERA/Union Representation:

This position is not represented by a collective bargaining unit

IMMEDIATE SUPERVISOR

Supervisor Name:

Dushyant Pathak

Supervisor Payroll Title:

Associate Vice Chancellor

Supervisor Phone Number:

POSITION DETAILS

Job Summary:

Under general direction of the AVC TMCR, the InnovationAccess Executive Director (IA ED) provides principal leadership and oversight of campus IP matters in a broad range of technology areas representing research disciplines at the university including invention patentability and commercial impact assessment, critical evaluation and negotiation of IP-related contracts (letter agreements, option agreements, licenses, material transfer agreements, inter-institutional agreements, equity agreements, etc.)

The IA ED is responsible for InnovationAccess management and operations for all staff, operations and activities, and is expected to provide strong,

effective leadership to IA staff, recruit and retain talented and creative staff. Provide a supportive, intellectually fertile and stimulating environment and build and maintain an effective IP management and licensing office.

In collaboration with the AVC TMCR and others in TMCR and OR, the IA ED is expected to foster a culture of collaboration with internal and external stakeholders in support of the translation of university research into societal impact through commercialization. Collaboratively promote and foster public-private business partnerships and entrepreneurial activities that can promote technology licensing and research partnering involving University intellectual and tangible property.

Work closely with the AVC TMCR and Venture Catalyst to support the business, foundation IP and technology transfer objectives of programs run and managed by Venture Catalyst, in collaboration with the Institute for Innovation and Entrepreneurship, and to support a robust suite of services, programs and networks to facilitate a vibrant start-up culture and ecosystem within the broader Davis/Sacramento region.

Coordinate internal campus planning, communication and decision-making with respect to all IP management and related business development matters. Consult with and advise other campus functions on all IP matters, including companion units within TMCR, the Office of Campus Counsel, the Office of Sponsored Research, Business Contracts, Institute for Innovation & Entrepreneurship, Clinical & Translational Sciences Ctr, Facilities Management, Audit Services and other administrative units.

Advise Government & Community Relations and Venture Catalyst Economic Engagement functions to promote the role of University research and technology on economic and community impact. Work closely with the UC Office of the President and other UC campus technology transfer offices to advise on further the system-wide goals of the University of California's technology transfer program.

The IA ED has delegated signature authority to execute IP-related documents necessary for the administration of IP matters and is responsible for approving non-standard terms providing rights to research sponsors for future IP. Work in close collaboration with the UC Office of General Counsel and UC Davis Campus Counsel to enforce the University's IP rights and manage legal disputes involving University intellectual property, and interface with business leaders on matters related to IP and its broader economic impact.

Campus Job Scope:

Department Specific Job Scope:

InnovationAccess is one of three units within the Technology Management & Corporate Relations (TMCR) division of UC Davis Office of Research (OR) led by Associate Vice Chancellor for Research, Dushyant Pathak (AVC TMCR). TMCR's role at UC Davis is to help transform today's research and development into tomorrow's successful businesses, ensuring that nascent technologies emerging from campus research will be the seed for tomorrow's successful products, services and economic development. The success of TMCR is based on the close working relationships of its staff with faculty and others within academic and administrative units across the campus, as well as its effective engagement with the local economic community including government, business and not-for-profit organizations. The TMCR division works closely with the Office of the President and collaborates and coordinates closely with the other UC campuses so as to share knowledge and best practices.

TMCR achieves its objectives through three closely collaborative units: InnovationAccess, Office of Corporate Relations (OCR) and Venture Catalyst. The division takes a comprehensive approach to technology transfer based on the following principles:

- Technology transfer is a subset of the broader university mandate of knowledge transfer;
- To be most effective, technology transfer should be accompanied by post-transactional follow-up and engagement to enable successful development of commercial products and services; and
- Leveraging the university's diverse resources and assets, including those that are community-based, will result in positive impact on the university, commercial enterprise, the region and the nation.

InnovationAccess is the traditional intellectual property office (IPO), providing services that connect university research to the marketplace through the efficient stewardship of university intellectual property and the effective negotiation of transactions, with both established companies and start-ups, to facilitate successful technology commercialization.

InnovationAccess is responsible for the administration of intellectual property matters including patenting, copyrighting, trademark protection and related intellectual property matters on campus as well as materials transfer agreements, licensing agreements and complex collaboration and/or master agreements, which may include multiple transactional, equity, licensing or sponsored research modules that involve the potential generation of intellectual property. InnovationAccess achieves its mission by working in close collaboration with UC Davis researchers to identify and protect discoveries that have value for commercialization, or that may be the foundation for further research and development partnerships. The InnovationAccess team comprises professionals with advanced degrees, including PhDs, JDs, and MBAs, many of whom have substantial past private sector and intellectual property law experience.

Direct Reports:

Positions Supervised:

Associate Director 0256 (MSP 4) 2.0 FTE

Adm Crd Ofcr 0355 (MSP 3) 1.0 FTE

Essential Responsibilities:

40% ADMINISTRATIVE LEADERSHIP & MANAGEMENT OF UC DAVIS IP

-Provide the highest quality leadership and management, including creating and fostering a culture and infrastructure to ensure stewardship, protection and transfer of IP rights, a strong customer service orientation and effective technology transfer as core competencies within the IPO

-Manage UCD intellectual property in accordance with the University's mission

-Oversee, negotiate and execute agreements to transfer UCD technologies to industry using sound technical, business, legal and ethical judgment

-Assist AVC TMCR and campus leadership as required for assigned tasks

-Collaborate effectively with and lead, as assigned by AVC TMCR, activities and programs of Venture Catalyst

-Authorize expenditures in a goal-oriented and prudent manner to protect and enforce UCD IP

-Guide development, collection and effective use of stakeholder engagement and service metrics to help campus leadership evaluate the state of campus innovation and make decisions

-Advise and collaborate with AVC TMCR, UCD leadership, Campus Counsel and OGC to develop, interpret and implement IP and licensing policy and strategies in furtherance of campus goals.

-Manage and advise regarding legal issues and disputes involving IP and tangible property rights in close collaboration with OGC and Campus Counsel

25% OUTREACH & EDUCATION

- Proactively develop and maintain productive and collaborative relationships with UCD faculty, research scientists, staff, students, senior management, UCOP and other campuses
- Actively develop, in coordination with OCR, Venture Catalyst, DEVAR and the Institute for Innovation and Entrepreneurship, productive relationships with industry, foundations, other research institutions, investment firms and economic development organizations to facilitate the use of UCD IP for public benefit
- Provide advice and guidance to campus leadership, faculty, post-docs, students and staff on IP, licensing and technology commercialization strategies including developing and implementing educational outreach programs
- Provide timely, accurate and comprehensive technical assessments of marketable inventions.
- Participate in professional organizations such as AUTM and the LES for exchange of information and continuing education
- Engage effectively in state, regional and county economic development activities.
- Enable the maintenance of an active internship program engaging students, postdocs and staff with the business, commercial translation and legal aspects of technology commercialization in collaboration with Venture Catalyst, OCR, the Graduate School of Management, the School of Law and other units on campus

20% IP AND CONTRACTUAL ENABLEMENT OF CAMPUS INNOVATION ECOSYSTEMS

- Work closely with AVC TMCR and Venture Catalyst to provide contract and IP support for Venture Catalyst programs and services to support a robust environment for UCD startups including innovation funds etc.
- Collaborate with AVC TMCR and Venture Catalyst in working with off-campus partners and academic units on campus to create a robust, distributed network of startup incubation facilities and resources as part of the Venture Catalyst DRIVETM Program.

15% MANAGEMENT OF INNOVATIONACCESS STAFF

- Recruit, train and retain outstanding staff members
- Supervise and effectively manage the performance of direct and indirect reports.
- Make recommendations for employee incentive awards and compensation
- Support staff professional development to ensure a highly skilled workforce that is current with the latest technological advances and industry trends
- Oversee all operations, and implement operating procedures that ensure appropriate and timely management of contractual, financial and legal obligations relating to the protection and transfer of IP
- Sit at a computer desk and view monitor for extended periods of time.

Physical Demands:

-Lift multiple files or boxes of materials weighing up to 15 lbs, using a hand cart/dolly.

Work Environment:

-Extended use of office phone depending on workload (headset available)

Restricted vacation during peak periods.

Work flexible schedule evenings, weekends and holidays to meet operational needs.

Travel on and off campus, at times on short notice.

UC Davis is a smoke and tobacco free campus effective January 1, 2014.

Smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e-cigarettes) will be strictly prohibited on any UC Davis owned or leased property, indoors and outdoors, including parking lots and residential space.

Background Check Required:

This position is a critical position and subject to a background check. Employment is contingent upon successful completion of background investigation including criminal history and identity checks.

Yes

QUALIFICATIONS

Advanced degree in science or engineering

Minimum of 10 years of experience in intellectual property protection, commercial assessment of early stage technologies and IP, and management and licensing of early stage technologies or senior management positions in industry or an equivalent combination of experience.

Experience negotiating contracts and proven track record of successfully negotiating complex agreements and business contracts including understanding and crafting legal contract language typical for agreements transferring intellectual property including letter, option and license agreements and other transactions relating to the transfer of patentable and non-patentable technology.

Experience leading complex IP and related negotiations with external business and not-for-profit entities.

Minimum Qualifications:

Knowledge of technology environment, trends and market conditions across industry sectors, and university research administration.

Proven track record of successfully marketing and licensing early stage technologies and optimizing associated financial return.

Knowledge of corporate and business / legal consideration pertaining to start-ups.

Experience managing a large office and supervising high-level and experienced professionals.

Experience with equity transactions.

Extensive knowledge of US intellectual property law including patent and copyright law and relevant government regulations such as the Bayh-Dole Act

Writing, interpersonal and communication skills.

Familiar with technology tools for use in office and IP portfolio management.

Preferred Qualifications:

PhD degree in engineering or science.

Senior-level industry management experience or an equivalent combination of education, skills and experience.

At least 5 years of experience working at a major research university in a related role.

Knowledge of University of California policy, university /industry relations related to IP, licensing, and conflict of interest.

Extensive experience with complex corporate transactions including mergers and acquisitions, multi-party strategic alliances and research collaborations, and equity arrangements including venture investing, convertible debt, initial and follow-on public offerings and joint-ventures

Registration with USPTO

Experience working in a small business and/or corporate in an entrepreneurial setting.

SIGNATURES

Employee

I have read this position description and understand its contents.

Date

Supervisor

This position description accurately describes the essential responsibilities assigned to this position..

Date

Department Head

This position description accurately describes the essential responsibilities assigned to this position..

Date