

Animal Study Areas Inspection Checklist

(Procedure Areas: Minor and Non-Survival Surgeries, Laboratories and Rodent Surgeries)

Date:	Time:	Shared Room:	Annual:	Semi-Annual:			
Building/room:		Species:		Lab Housing:			
Breeding*:	Terminal Surgery**:	Survival Surgery**:	Multiple Survival Surgery**:				
P.I.:		Department:					
Designated Contact:		Phone:	Cell:				
Protocols to Review:							
A. PROGRAMMATIC ***			A	M	S	n/a	Fol/up
1. Protocol/Amendments available (<i>hard copy – online system</i>) PPM 290-30							
❖ Protocol status sheet (<i>current expiration date, amendments attached</i>)							
❖ Protocol staff roster (<i>members added prior to working with animals? Updated?</i>)							
2. Training records (<i>ACU 101, individual training record, reporting</i>)							
3. Occupational Health (<i>Preventative Med-risk assessment</i>)							
4. Occupational Health (Physical) – <i>PPE, minimum gloves & lab coats</i> PPM 290-25							
5. Lab housing (<i>SOPs, daily logs for temp, feeding, feed storage-exp date, cage changing</i>)							
6. ATS – Breeding protocols (<i>updated quarterly</i>)							
7. Fish and Wildlife Permit (<i>must be posted in labs if applicable</i>)							
8. Vaporizer Maintenance (<i>annual check</i>)							
9. Scavenging of anesthetic gases (<i>canister weight and date, fume hood, vacuum</i>)							
10. Gas cylinders immobilized (<i>double chain</i>)							
B. GENERAL CONCERNS - 2011 ILAR Guide reference pages							
11. Transportation of animals (<i>filter top cage, temp control vehicle, ID, covered</i>) 107-109							
12. Animal Identification (<i>minimum of PI name, protocol #</i>) 75							
13. Security (<i>lab doors, windows shut</i>) 151							
14. Animal housing, food and water provisions 63-71							
15. Sanitation of procedure area (<i>chemicals expiration date, QA/Rodac testing</i>) 72-73							
16. Euthanasia (<i>methods appropriate, certification for CD</i>) 2013 AVMA Panel/Guide 123							
17. Carcass and waste disposal (<i>water proof bags, segregate hazardous waste</i>) 73-74							
18. Sharps disposal (<i>no recapping</i>) UCD Safety Net #3, 62							
19. Drugs (<i>expiration dates/Pharmaceutical grade</i>) 31							
20. Mini-posters (<i>how to contact clinical veterinarian, animal concerns, allergens</i>) 105-114							
C. SURVIVAL SURGERY (rodents or minor procedures only)							
2011 ILAR Guide pg. 115-120 [if yes, complete]							
22. Rodent survival surgery (<i>space clean and uncluttered</i>)							
23. Aseptic procedures (<i>taken rodent survival surgery course?</i>)							
24. Autoclave testing/monitoring procedures (<i>autoclave tape or pouches</i>)							
25. Storage of autoclaved materials (<i>date</i>)							
26. Cold sterilization procedures (<i>contact time, sterilant not disinfectant</i>)							
27. Anesthetic monitoring (<i>twitch response, respiratory rate, heart rate?</i>)							
28. Analgesics used according to protocol (<i>dose, route, frequency</i>)							
29. Surgical Records (<i>pre, peri, and post-operative with daily logs</i>)							
<p>* Routine procedure - any non-surgical procedure (e.g. injections, stomach tubing, where animals are taken to the lab, etc.)</p> <p>** Surgery - any minor, non-survival surgery or rodent surgery</p> <p>*** A=acceptable; M=minor; S=significant deficiency (is or may be a threat to animal health or safety); fol/up=follow-up</p>							

COMMENTS:

This image shows a full page of blank white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page, providing a template for writing or drawing. There are no margins, text, or other markings on the page.

CC: IACUC
PI
Designated Contact
Laboratory Inspection File