

## PUBLICATION ASSISTANCE FUND GUIDELINES

*This program assists ladder faculty, particularly those early in their career, with the publication of books or monographs and exhibition or performance of works of art representative of University of California standards.*

- The intent of the fund is to defray certain costs that would not normally be covered by the publisher, thus enhancing the possibility of the work to be published.*
- The maximum total funding is \$3000 per original work.*
- This amount is split 50/50 between the Office of Research and the dean's office(s) of the participating school/college/division(s).*
- Preference is given to junior faculty.*

### Criteria for publication assistance fund:

- Approval from the administrative dean (noting the dean's concurrence of the school/college/division's portion of funding) must be received prior to submission to the Vice Chancellor for Research.

### How to apply

1. Complete the Office of Research **Internal Research Funding Programs Application Form** located at <http://research.ucdavis.edu/wp-content/uploads/InternalResearchFundingForm1.pdf>.
- In addition to your application, it is necessary to include all of the following:
  1. Contract for publication
  2. Evidence of applications, where appropriate, to other organizations and foundations for publication assistance grants
  3. Summary of projected publication revenues and costs; including print run, list price, net price, projected sales and anticipated royalties
3. Submit all to [ORBusiness@ucdavis.edu](mailto:ORBusiness@ucdavis.edu)

### Award

The Office of Research requires **up to 30 days** to respond to the matching request from the Dean's Office. If approved, the Vice Chancellor will issue a formal commitment letter. Publication Assistance Funds are not transferable.

---

**If you have questions regarding Office of Research Internal Research Funding Programs, please contact [ORBusiness@ucdavis.edu](mailto:ORBusiness@ucdavis.edu)**