

August 31, 2010

EXECUTIVE DIRECTOR AHMAD HAKIM-ELAHI
Office of Research

RE: Indirect Cost Recovery Rate for Off-Campus Programs

Dear Ahmad,

I am writing to clarify campus policy on the indirect cost recovery (ICR) rate for sponsored programs that are located in off-campus leased facilities. Our standard arrangement is to assess the full ICR rate, as applicable, to all extramurally funded contracts and grants. The central campus or campus units provide the funds to cover facility costs, including lease payments, utilities, and basic custodial services.

As you know, the "off-campus" rate is defined for space that is not owned by the University because that rate excludes facility costs. As such, application of the "off-campus" rate should be limited to contracts and grants that directly charge facility costs from sponsored programs in a manner consistent with federal costing policy.

The attached list shows the funding source for current off-campus leased facilities that house sponsored research programs. In general, I assume that you will apply the full "on-campus" Facility and Administration (F&A) rate to all new awards and renewals conducted in these facilities unless facility costs are funded by direct charges to sponsored programs.

We are still gathering cost data on facilities that house programs in the School of Medicine and the Medical Center, which are not shown on the attached list; my office will soon provide an expanded list. Moreover, we will provide a revised list at least twice a year to facilitate the application of the appropriate F&A rate.

Please contact me if you have any questions.

Sincerely,



Kelly Ratliff, Associate Vice Chancellor
Budget and Institutional Analysis

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Attachment

c: Provost and Executive Vice Chancellor Lavernia
Vice Chancellor Klein
Assistant Vice Chancellor Hays
ACCD Members

Leased Facilities Supporting Extramural Research
Excluding School of Medicine and Medical Center

July 31, 2010

RefID	Name	Sq Ft	City	Program	Lease Funded By*
01-00219	202 Cousteau Place, Ste 100, Davis	4,120	Davis	Human & Community Development - CAES	Direct Charges
04-00134	202 Cousteau Ste 110, Davis	2,473	Davis	Psychology	Central Campus
06-00007	202 Cousteau Ste 175, Davis	2,482	Davis	Human & Community Development - CAES	Direct Charges
02-00692	202 Cousteau Ste 250, Davis	18,462	Davis	Psychology	Central Campus
04-00187	267 Cousteau Place, Building B, Davis	23,040	Davis	Center for Mind & Brain - DSS	Central Campus
02-00919	279 Cousteau Place, Bldg A, Suite 100, Davis	7,048	Davis	WIFSS - SVM	School/College/Dept
05-00032	2795 Second Street, Suite 400, Davis	19,500	Davis	Mouse Biology - CCM	Central Campus
05-00043	291 Country Club Drive, Incline Village, NV (TERC)	48,240	Incline Village	Tahoe Environmental Research Center	Central Campus
06-00014	607 Pena Drive, Suite 600	8,064	Davis	Anthropology	Central Campus
09-00014	633 Pena Drive, Davis (CLTC)	14,665	Davis	CA Lighting Tech Center - HARCS	Central Campus

* Full ICR rate applies unless lease and other facility costs are funded by direct charges to sponsored programs.