

cayuse 424 

# Cayuse 424 Training

1. Entering Applications in Cayuse 424
2. Open Discussion/Questions



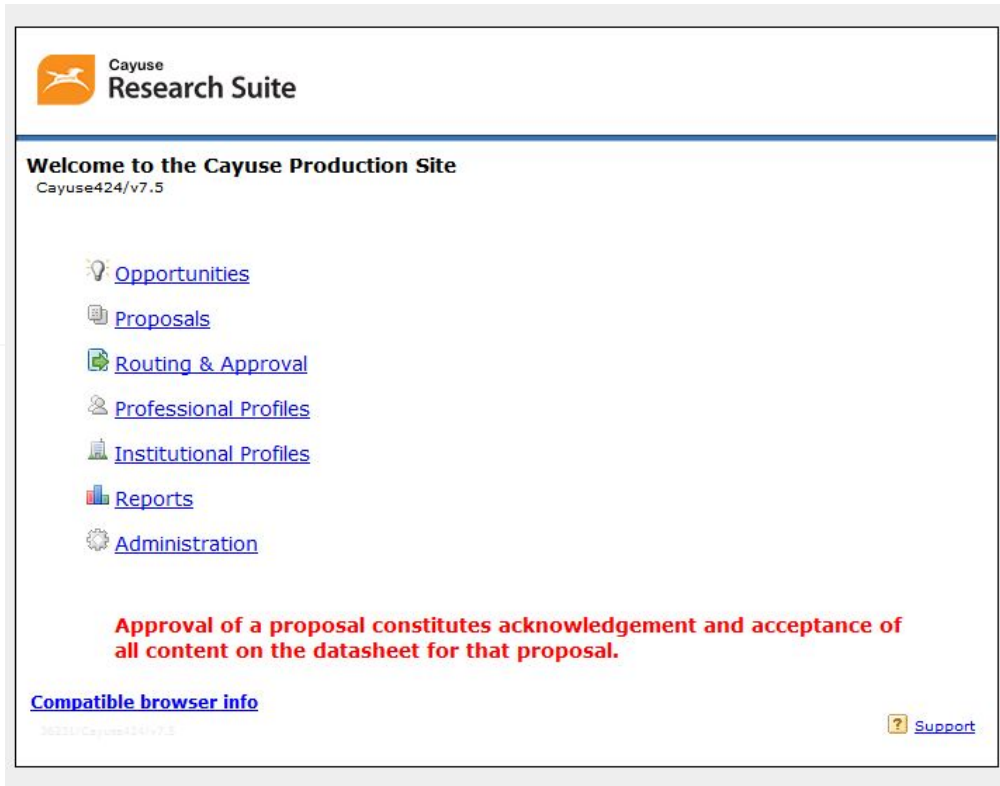
# Cayuse 424

## Entering Application

Updated: July 25, 2018

# Training Outline

- Overview of Cayuse 424
- Cayuse 424 Hands-on Lab
  - Professional Profiles
  - Proposals/Applications
- Q&A
- Resources



The screenshot shows the Cayuse Research Suite Production Site dashboard. At the top left is the Cayuse Research Suite logo. Below it, the text reads "Welcome to the Cayuse Production Site" and "Cayuse424/v7.5". A list of menu items is displayed, each with a small icon: Opportunities (lightbulb), Proposals (document), Routing & Approval (document with checkmark), Professional Profiles (person), Institutional Profiles (building), Reports (bar chart), and Administration (gear). Below the menu items, a red text box contains the statement: "Approval of a proposal constitutes acknowledgement and acceptance of all content on the datasheet for that proposal." At the bottom left, there is a link for "Compatible browser info". At the bottom right, there is a "Support" link with a question mark icon. The version number "Cayuse424/v7.5" is also visible at the bottom left of the page content.

# Overview of Cayuse 424

- System-to-system alternative to Grants.gov
- Features
  - Error checking
  - PDF of entire application (including attachments) before submission
  - Auto-loading of stored PI biosketches and profiles
  - Robust budgeting tool
  - Auto-population of institutional information
  - Sharing and delegation of proposal access
- Effective December 31 2017: All researchers at UC Davis must submit all Grants.gov proposals using Cayuse 424
- In addition to SP (SP is the new routing/approval form)

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# Cayuse 424 Lab

- Professional Profiles
- Applications/Proposals

# Log-in to Cayuse SP

- Use Mozilla FireFox
- Live Site: <https://ucdavis.cayuse424.com>
  - Select 424
  - Username and Password: Your Kerberos login

# Resources and Help

- UC Davis Cayuse Landing Page: <http://spark.ucdavis.edu/cayuse/>
- Help Guides and Videos: <http://spark.ucdavis.edu/training/>
- Cayuse Listserv:  
[https://lists.ucdavis.edu/sympa/subscribe/spark\\_info](https://lists.ucdavis.edu/sympa/subscribe/spark_info)
- Help Request: [ORCayuseHelp@ucdavis.edu](mailto:ORCayuseHelp@ucdavis.edu)
- eRA Help: [SPOeRAHelp@ucdavis.edu](mailto:SPOeRAHelp@ucdavis.edu)
- Cayuse Training Sessions: <http://spark.ucdavis.edu/training/>





**Thank you!**