**CRCF COVID-19 Management Plan**

updated April 24, 2020

**PROJECT REQUEST FORM: Authorization to Utilize Core Facilities During Campus “Shelter-in-Place” Phases**

1. Which Campus Research Core Facility is this request for?

Research Core Facility

2. Project title and brief description of proposed project. Include specific services needed and indicate if the instrument or samples will be processed by core staff or researchers, or both.

Title, brief description, specifc services needed, staff- or research-run

3. Which of the following definitions of critical research activities apply to the project:

Research that must be maintained for the health and safety of human subjects

Research for which discontinuation would generate data and sample loss that would be effectively irreplaceable.

Maintenance of critical animal populations and/or ensuring the ethical care and conduct of research with animal subjects.

Maintenance and care of plant populations (including immortal populations of trees, strawberries, etc.) that are hard to recreate and represents decades of research.

COVID-19 research with a timeline relevant to the current pandemic.

The project has been designated as critical and essential by chair/director/dean/VCR.

4. List the person(s) (CRCF lab and/or PI lab) who will be entering the core facility. Indicate the person(s) responsible for the immediate supervision of the safety precautions employed.

Person(s) entering core facility

5. Add additional information for consideration (timeline, schedule of access, number of samples, etc).

Additional information for consideration (timeline, schedule of access, number of samples, etc)

**APPROVALS**

[signature and title] **Campus Research Core Facility Date**

[signature and title] **Chair, Director, Dean or Vice Chancellor for Research Date**

[Core Facility Ramp-up Request Form 20200424.docx]