

Procedure: IACUC-24
Date: March 21, 2024
Enabled by: PHS Policy
Supersedes: March 31, 2022

**UC Davis
Institutional Animal Care and Use Committee (IACUC)**

Title: Use of UC Davis Facilities by Non-UC Davis Personnel

I. Purpose:

On occasion, individuals from other research institutions wish to conduct animal related research at the University of California, Davis. These institutions may be other UC campuses, universities, governmental agencies, or private corporations. The Institutional Animal Care and Use Committee (IACUC) is responsible for the proper conduct of all research and teaching activities using university owned animals at UC Davis, regardless of the source of funding for the project. The purpose of this policy is to describe the process by which Non-UC Davis personnel can obtain IACUC approval to conduct animal related research at UC Davis facilities and in collaboration with UC Davis researchers. This does not apply to UC Davis property that has been leased.

II. Procedure:

1. If an outside research entity, public or private, wishes to make use of UC Davis facilities, the entity must establish a working relationship with a UC Davis faculty member or under special circumstances, a career employee in research or teaching, to sponsor the project. The UC Davis faculty/staff member serves as the Principal Investigator for the IACUC Protocol for Animal Care and Use.
2. The UC Davis faculty/staff member must assume the responsibility for appropriate supervision of the project, training of project staff, ensure visiting staff maintain compliance with the Occupational Health policy, or [an exemption](#) is on file, and must serve as the primary contact for the IACUC and for the Office of the Attending Veterinarian (AV). The UC Davis employee must have appropriate supervisory authority to oversee the conduct of the project at UC Davis.
3. Exceptions to the UC Davis sponsor relationship may be granted on a case-by-case basis following a request with an explanation by the PI at the other research institution, and subsequent approval by the UC Davis IACUC.
4. Documentation of IACUC approval for projects using UC Davis facilities may be requested by the IACUC from the non-UC Davis collaborating investigator's institution.

5. The sponsoring UC Davis employee will be responsible for enrolling the non-UC Davis personnel as a Temporary Affiliate in order to provide access to the protocol and other related training materials, including Animal Care and Use 101 (ACU 101).
6. The IACUC may accept the home institution approved protocol for projects not requiring overnight housing at UC Davis. The IACUC will confirm the home institution has approval for animal transfers.
7. Use of UC Davis space is dependent on availability and may require additional approval by the department with oversight of the space.

III. **Resources:**

1. PHS Policy
<https://olaw.nih.gov/policies-laws/phs-policy.htm>
2. UC Davis Temporary Affiliate (TAF) Information
<https://ucdavis.iira.com/wiki/spaces/TAF/overview>
3. IACUC Policy-25 Attachment 2 "Request for OHSS Exemption"
<https://research.ucdavis.edu/wp-content/uploads/Attch-2-TAF-Exemption-Form-2022.pdf>
4. Animal Care and Use 101 Course
<https://research.ucdavis.edu/research-support/animal-care-use/training-classes/animal-care-and-use-101-acu101-course/>