

Posting Preview

Job Requisition	
Requisition Number:	03020649
Recruitment Open To:	UCD/UCDHS Employees and General Public
For Full Consideration Apply By:	01-25-2018
Closing Date:	
Position:	PRINCIPAL MATERIAL TRANSFER AGREEMENT ANALYST
Payroll Title	INTELLECTUAL PROPERTY ANL 2
Number of Positions:	1
Salary:	\$5,466.67 - \$11,183.33/MO
Appointment Type:	Career
Appointment Description:	100% Fixed; Monday - Friday; 8:00am to 5:00pm
Overtime Eligible: (FLSA)	Exempt
Union/HEERA Representation:	
Department:	TECHNOLOGY TRANSFER CENTER - 061801
Department Description:	The Material Transfer Team in UC Davis Office of Research InnovationAccess is responsible for all aspects of incoming and outgoing research material and data transfer agreements and related agreements such as confidentiality for the Davis campus and Health Systems. See http://research.ucdavis.edu/MTA for more information.
Location:	Davis
Position Details	
Job Summary:	<p>Under general supervision of the Senior Intellectual Property Officer and as a senior member of the Material Transfer Agreement (MTA) team, the Principal MTA Analyst (PMA) analyzes, drafts, and negotiates highly complex agreements ensuring compliance with relevant UC principles, policies, and procedures, and avoids conflict with commitments in other agreements including sponsored research and health systems agreements and technology licenses.</p> <p>The PMA may team with other UCD contracting units for complex agreements involving multiple authorities, requiring a broad understanding of the research university enterprise.</p> <p>Ensures agreements comply with U.S. and foreign laws and treaties such as foreign collection and distribution laws, export control laws, California Institute of Regenerative Medicine regulations, the Convention on Biological Diversity, its Nagoya Protocol, and the International Treaty on Plant Genetic Resources for Food and Agriculture.</p> <p>Assume sole or primary responsibility for providing transfer agreement planning and process development to UCD programs that distribute</p>

	<p>thousands of tangible research materials and bring in millions of dollars in annual revenue.</p> <p>Responsible for training and mentoring MTA Analysts with the most complex aspects of their workloads. Work within a team environment, have professional business acumen and tact, and promote excellence in customer service and work results.</p> <p>Represent InnovationAccess at workshops and seminars to inform and discuss material/data transfer and confidentiality agreements, related principles, policies, practices, and guidance, and the services of InnovationAccess. Create and provide educational presentations, mentoring and training to UC Davis faculty, staff, students and visitors.</p> <p>Participate in UC system-wide and campus meetings and working groups relating to material/data transfer and confidentiality agreements. Lead project teams as appropriate.</p>
Physical Demands:	Sit at computer terminal for extended periods of time.
Work Environment:	<p>Work in an area where there is constant traffic and noise from office machines, telephones, and conversations.</p> <p>Work additional hours as needed to meet assigned responsibilities, which may include travel.</p> <p>UC Davis is a smoke and tobacco free campus effective January 1, 2014. Smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e-cigarettes) will be strictly prohibited on any UC Davis owned or leased property, indoors and outdoors, including parking lots and residential space.</p>
Qualifications	
Minimum Qualifications:	<ul style="list-style-type: none"> -Experience analyzing, drafting, and negotiating a wide range of highly complex research material transfer agreements (MTAs), data transfer/use agreements (DTA/DUAs), confidentiality agreements (CDAs), and related intellectual property (IP) agreements at a public research university. -Knowledge and experience with principles, policies, procedures and guidelines germane to public research universities including academic freedom, confidentiality, dispute resolution, indemnification, intellectual property, publications, research compliance, scientific attribution and use of the university's name. -Knowledge and experience with state, federal and international laws and regulations related to material and data transfer, export control, liability and protected health information. -Experience using interpersonal and communication skills to effectively interact and communicate with university faculty, staff and students; UC Office of the President; outside legal counsel; industry administration and C-suite executives; both in the US and elsewhere. -Organizational skills to manage an extensive workload by prioritizing tasks and anticipating problems, and to work independently or as part of a team on multiple projects and meet deadlines. -Experience training, leading and mentoring project teams including less experienced team members. -Skills to create and present informational sessions on material/data transfer principles, policies, and practices for internal and external audiences.

	-Experience with Microsoft Outlook, Word, Access, Excel and Adobe pdfs.
Preferred Qualifications:	<p>-Bachelor's degree or equivalent experience in science, critical analysis and writing in a professional environment.</p> <p>-Knowledge and experience with scientific/technical areas of UC Davis researchers necessary to communicate effectively and understand program needs.</p> <p>-Knowledge and experience with contracting policies and practices at UC Davis.</p> <p>-Experience managing an extensive workload by prioritizing tasks and anticipating problems to work on multiple projects and meet deadlines.</p> <p>-Experience creating and presenting informational sessions on material/data transfer principles, policies, and practices for internal and external audiences.</p>
Search Category:	All Jobs
Background Check:	Yes