Proposal to Distribute Copyright-Protected Work
Created Under University Auspices
University of California, Davis

Some questions may not apply to your project – indicate "N/A." For basic information on copyright, please see the UCD copyright website.

I.   General

A.   Project title.

B.   General description. *Briefly explain what the work is, who will write/create it, using funding from whom, the intended audience and how you plan to get it to them.*

C.   UCD project coordinator name, department, job title, email address.

II.   Intellectual Property Rights

A.   Creative contributors. W*ho will actually write, code, paint, photograph, do graphic design, choreograph, perform or otherwise create the work, and their contribution. (For copyright purposes this does not include people who contribute ideas, supervise, provide high-level editing, or implement the project. It is not necessarily everyone who's an "author" on academic papers.) Indicate their job title, or if they were an independent contractor (attach the agreement) or a research collaborator (attach the collaboration agreement.)*

B.   Software technical details. *Programming language(s) and whether compiled, interpreted or called. If not all written from scratch, what came from where, under what license? (e.g., Apache, BSD, ECL2.0, GPL version ?, Mozilla, MySQL, OpenSSL, Perl/Python/PHP).*

C.   Non-UC obligations. *Are there contracts such as sponsored research grants which may contain obligations outside of UC? Please attach.*

D.   Identifiable participants. *If the work is audio-visual, list individuals who are identifiable and attach their written permission (such as a "Consent to Record form".)*

III.   Distribution Details

Review the Principles Regarding Rights to Future Research Results in University Agreements with External Parties. Distributions which do not comply will not be approved.

A.   Target audience. *Universities, researchers, teachers, professional continuing education, non-profits, industry, governmental agencies, researchers, general public? Explain why external distribution will be beneficial to UC Davis.*

B.   Conflict of interest. *Will any UCD employee have a financial interest in or relationship to a non-UCD user? How will any conflict of interest be managed?*

C.   <u>Method</u>. *What method might be appropriate? Should there be limits such as non-commercial or research use only? If you want to "open source" software, please review* [FAQ#8](#) *on the UCD copyright web page.*

D.   <u>Responsible unit</u>. *Who at UCD will be responsible for business aspects such as responding to inquiries, shipping, billing for and collecting payment? For software, will we be providing tech support?*

E.   <u>Timeline.</u> *Development dates, distribution dates, estimated useful life.*

F.   <u>Financials.</u> *Income and expenses. Note: A rate approval may be required from your dean, a vice chancellor, the vice provost or Budget and Institutional Analysis.*

    1.   <u>Development cost</u>. *Indicate the funds to be used and source. These include personnel (including benefits), facilities, supplies/materials, equipment and other costs.*

    2.   <u>Proposed distribution costs</u>. *Media, supplies, postage, server costs, etc.*

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Send completed proposal and requested documentation to copyright@ucdavis.edu or via campus mail to Innovation*Access*, Office of Research, 1850 Research Park Drive, Suite 100, Davis CA 95618.

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