

How to add/change your affiliated institution or transfer completions

Guide to changing or adding an institution and transferring module completion credit

The steps below will assist you if your institution has changed, or you have an affiliation with more than one institution and need to transfer module completion credit.

After logging into your CITI Program account, click on the link **Add Institutional Affiliation**.



Courses

Records

CE/CMEs

Support

Welcome, Demo

[Add Institutional Affiliation](#)

[Purchase Independent Learner Courses](#)

Type and choose the correct institution from the search box.

Affiliate with an Institution

[Home](#) > [Profiles](#) > Affiliate with an Institution

To find your organization, enter its name in the box below, then pick from the list of choices provided. [i](#)


Look for University of California, Davis.

You can scroll or type: University of California, Davis.

Confirm you have selected the right institution and agree to the Terms and Conditions.

Affiliate with an Institution

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To find your organization, enter its name in the box below, then pick from the list of choices provided. 

I AGREE to the [Terms of Service](#) for accessing CITI Program materials.

I affirm that I am an affiliate of DEMO. 

Continue

Answer the member information questions required by your newly affiliated institution and enroll in the course(s) for your newly affiliated institution.

Affiliate with an Institution

DEMO

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 Please provide the following information requested by DEMO.

Fields marked with an asterisk (*) are required.

Institution / Organization / Company *

Institutional email address *

If available, please provide an email address issued by your institution, rather than a personal one like @gmail, @hotmail, etc.

To transfer course credit between institutions, you will need to be affiliated with both institutions (your previous institution and your new institution).