UCPath Themes for Contracts & Grants Accounting

Research Administration Forum
August 26, 2020
PRESENTERS

- Susan McCutcheon, Program Manager, Administrative IT
- Kristen Pereira, Business Analyst, Administrative IT

AGENDA

- The role of the UC Path Center in finance functions
- Getting the right FAU
- Direct Retro Salary Cost Transfer Known Issues
- Differences between Cognos and FIS DS
- Q&A
The role of the UC Path Center in finance functions

**UC Davis**
- Enter/Approve Funding Entry
- Enter/Approve Cost Transfers
- Request Configuration
- Report Defects
- Request Change Requests

**UCPC**
- Post Labor Ledger
- Run Cost Transfer Process
- Enter Configurations
- Resolve Defects
- Program Change Requests
# Getting the right FAU

<table>
<thead>
<tr>
<th>Funding Entry</th>
<th>Redirects</th>
<th>Cost Transfers</th>
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<tbody>
<tr>
<td>• Enter and Approve by Pay Confirm date found on the payroll calendar</td>
<td>• Email <a href="mailto:ucpath@ucdavis.edu">ucpath@ucdavis.edu</a></td>
<td>• Salary Cost Transfers</td>
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<td></td>
<td>• CBR &amp; Leave</td>
<td>• Benefit Cost Transfers – by request</td>
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<td>• Tuition Remission</td>
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Direct Retro – known issues

- **Timing**
  - It may take days or weeks for the fully approved transfer to appear in reporting

- **Assessment amounts differ**
  - UCPath backs out assessments by calculation, not amount
  - Benefit Cost Transfer (BCT) may be needed

- **Account end dates**
  - Direct Retro cannot be performed if Account end date has passed
  - Update end date in KFS, then perform transfer
  - Email ucpath@ucdavis.edu if dates are not automatically updated in UCPath

- **Work Study award not applied**
  - If award is $0 at time of transfer the split will not be applied
  - A second Direct Retro transfer is needed

- **Capped Funding restrictions**
  - Limitations causing the inability to transfer certain earnings codes on capped funding
  - We are working with the UCPC on a Change Request
Differences between Cognos & FIS DS

- Differences are largely due to the timing of Direct Retros.
  - The ledgers reconcile over time, but may have discrepancies in a specific month due to a Direct Retro appearing in a different accounting month

- A discrepancy in the 339 Payroll Expenditure Report was resolved
  - The report was under reporting expenses in the July timeframe
Questions