

Policy:	SC-10-101
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Enabled by:	IACUC/AV/ ILAR
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Title: Animal Care Program Training Requirements for Personnel Working with Live, Vertebrate Animals

I. Purpose:

The purpose of this policy is to outline the minimum requirements for training for personnel working with live, vertebrate animals. The focus of this standard of care is to outline the requirements for animal care, veterinary, and research staff and others working in any animal facility in the UC Davis Animal Care Program.

II. Policy:

All persons working with live, vertebrate animals must be trained to ensure competency. The Principal Investigator and/or Supervisor/Facility Manager must ensure that the specific training related to the species used and tasks performed is completed and documented for each person listed on his/her Animal Use and Care Protocol or Staff Roster **before** they are allowed to work with live, vertebrate animals. General animal care training in accordance with applicable regulations and standards is required. This includes applicable safety, zoonosis, allergy prevention training and potential hazard training. No UC employee or NON-UC employee working in UC Davis animal facilities will handle live vertebrate animals until they have completed their ACU 101, OHSS screening or waiver, and have been placed on the staff roster for their unit/core facility or applicable approved IACUC protocol.

Additionally, those entering animal facilities in an auxiliary capacity will complete the requirements for entry to include the OHSS screening when entering vivaria spaces and ACU 101 if direct interaction with animals (i.e. handling) is planned. All visitors not listed on the protocol must be accompanied by a lab member at all times and adhere to all vivarium guidelines, including PPE.

III. Procedure:

Refer to the [IACUC website](#) for the following training policies:

Training Requirements for Personnel Working with Live, Vertebrate Animals Used in Research and/or Training

UC Davis Office of the Attending Veterinarian Standards of Care

There is a template on the [IACUC site](#) that can be used to document training.

All units are required to provide training to their staff who may contact live vertebrate animals that are part of the UC Davis Animal Care Program.

A written training plan is the preferred method of documenting the process, and should be considered a living document that is frequently updated. Employees and Supervisors document training in the employee training record or on a comparable group training form. In addition, certification in all physical methods (except neonatal rodents up to 10 days of age) must be documented in the LMS by the IACUC trainer.